



## Course Dates & Prices 2018

### ENROLMENT FEE FOR ALL COURSES £60.00

COURSE	NUMBER OF WEEKS	PRICE PER WEEK	START DATES
<b>GENERAL MAIN ENGLISH COURSE</b>			
<b>20 Lessons</b> (13 hours and 20 minutes)	2 - 7 weeks	£122.00 per week	<b>2<sup>nd</sup> Jan, 29<sup>th</sup> Jan, 26<sup>th</sup> Feb, 26<sup>th</sup> March, 23<sup>rd</sup> April, 21<sup>st</sup> May, 18<sup>th</sup> June, 30<sup>th</sup> July, 28<sup>th</sup> August, 24<sup>th</sup> September, 22<sup>nd</sup> October, 29<sup>th</sup> November</b>
	8-11 weeks	£110.00 per week	
	12-35 weeks	£106.00 per week	
	36+ weeks	£98.00 per week	
<b>ENGLISH PLUS COURSE</b>			
<b>28 Lessons</b> (18 hours and 40 minutes)	2 - 7 weeks	£147.00 per week	<b>2<sup>nd</sup> Jan, 29<sup>th</sup> Jan, 26<sup>th</sup> Feb, 26<sup>th</sup> March, 23<sup>rd</sup> April, 21<sup>st</sup> May, 18<sup>th</sup> June, 30<sup>th</sup> July, 28<sup>th</sup> August, 24<sup>th</sup> September, 22<sup>nd</sup> October, 29<sup>th</sup> November</b>
	8-11 weeks	£139.00 per week	
	12-35 weeks	£130.00 per week	
	36+ weeks	£115.00 per week	
<b>EXAMINATION COURSES - Cambridge: First Certificate, Advanced</b>			
<b>28 Lessons</b> (18 hours and 40 minutes)	11-15 weeks	£139.00 per week	<b>2<sup>nd</sup> Jan (11 weeks), 26<sup>th</sup> March (12 weeks), 24<sup>th</sup> Sept (12 weeks)</b>
	16 weeks	£130.00 per week	<b>26<sup>th</sup> February, 28<sup>th</sup> August</b>
<b>EXAMINATION COURSES - IELTS</b>			
<b>20 Lessons</b> (13 hours and 20 minutes)	8 weeks	£110.00 per week	<b>2<sup>nd</sup> Jan, 26<sup>th</sup> Feb, 23<sup>rd</sup> April, 18<sup>th</sup> June, 28<sup>th</sup> August, 22<sup>nd</sup> October</b>
<b>EXTRA INTENSIVE</b>			
<b>40 Lessons</b> (26 hours and 40 minutes)	1-4 weeks	£214.00 per week	<b>2<sup>nd</sup> Jan, 29<sup>th</sup> Jan, 26<sup>th</sup> Feb, 26<sup>th</sup> March, 23<sup>rd</sup> April, 21<sup>st</sup> May, 18<sup>th</sup> June, 30<sup>th</sup> July, 28<sup>th</sup> August, 24<sup>th</sup> September, 22<sup>nd</sup> October, 29<sup>th</sup> November</b>
<b>SUMMER COURSE</b>			
<b>20 Lessons</b> (13 hours and 20 minutes)	1-10 weeks	£122.00 per week	Weekly from <b>18<sup>th</sup> June</b> to 20 <sup>th</sup> August, course finishes 24 <sup>th</sup> August
<b>DOUBLE SUMMER COURSE</b>			
<b>40 Lessons</b> (26 hours and 40 minutes)	1-4 weeks	£226.00 per week	Weekly from <b>18<sup>th</sup> June</b> to 20 <sup>th</sup> August, course finishes 24 <sup>th</sup> August
<b>EXECUTIVE ONE TO ONE COURSE</b>			
			<b>By arrangement with Head Office</b>
Course A (23 hours and 20 minutes per week)	1-4 weeks	£900.00 per week	<i>All lessons, refreshments, all books and one lunch per week with tutor. Accommodation NOT included.</i>
Course B (13 hours and 20 minutes per week)	1-4 weeks	£530.00 per week	<i>All lessons, refreshments and all books. Accommodation NOT included.</i>
<b>PRIVATE LESSONS</b>			
<b>1 hour</b>	£75.00 per hour		<b>By arrangement with Head Office</b>
Start of term dates are <b>highlighted</b> in the commencement dates above			
PRICES ARE SUBJECT TO ALTERATION WITHOUT NOTICE - SEE OVERLEAF FOR COURSE INFORMATION			



## Course Dates & Prices 2018

- All course books are loaned free of charge but may be purchased by students if desired. A workbook is included in the course fees.
- English Plus options include: General English and Conversational English.
- Maximum number of students in Summer classes is 16. All other classes is 15.
- Public Holidays 2018 – 1<sup>st</sup> January, 30<sup>th</sup> March, 2<sup>nd</sup> April, 7<sup>th</sup> May, 27<sup>th</sup> August
- The school will close over the Christmas period. This is from 17/12/2017 to 06/01/2019 inclusive.
- Courses are normally held between 9.30am – 12.30pm and/or 1.30pm – 4.30pm Monday to Friday, depending on the student's level.
- Students cannot choose the lesson times.
- Examination practice materials are available to borrow for all examinations listed below.
- Course availability for the levels below:

	General Main English	English Plus	Extra Intensive
Beginner	✓		
Elementary 1	✓	✓	✓
Elementary 2	✓	✓	✓
Lower Intermediate	✓	✓	✓
Intermediate	✓	✓	✓
Higher Intermediate	✓	✓	✓
Advanced 1	✓	✓	Please contact the school
Advanced 2	✓	✓	

	Summer Course	Double Summer Course
Beginner	✓	
Elementary	✓	✓
Lower Intermediate	✓	✓
Intermediate	✓	✓
Higher Intermediate	✓	✓
Advanced	✓	✓

- Beginners can only start at the beginning of each term. These start dates are highlighted on the front page
- Cambridge First Certificate is suitable for students at Intermediate level and above. Cambridge Advanced Courses are suitable for students at Higher Intermediate level and above. IELTS preparation courses are suitable for students at Intermediate level and above.
- End of term holidays – For all courses except Summer and Executive courses there is no school on the following dates: 23<sup>rd</sup> February, 20<sup>th</sup> April, 15<sup>th</sup> June, 24<sup>th</sup> August, 19<sup>th</sup> October, 14<sup>th</sup> December.

<b><u>Additional exams which can be taken:</u></b>
<b>Cambridge University IELTS</b> (Intermediate – Advanced)
This examination can be arranged throughout the year when required.
Students must be studying for a minimum of 8 weeks prior to the date of the examinations.

THE COST FOR ALL EXAMINATIONS IS NOT INCLUDED IN THE PRICE.

### Exam costs

Cambridge First Certificate in English – £158 Cambridge Certificate in Advanced English - £161	Cambridge IELTS - £175# # Approximate cost
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# Course Objectives

On successful completion of each level, a student should be able to:

<u>Level</u>	<u>Course Objective</u>
<b>Advanced 2</b> C2	Understand with ease virtually everything heard or read. Summarise information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in more complex situations.
<b>Advanced 1</b> C1	Understand a wide range of demanding, longer texts, and recognise implicit meaning. Express him/herself fluently and spontaneously without much obvious searching for expressions. Use language flexibly and effectively for social, academic and professional purposes. Produce clear, well structured, detailed text on complex subjects, showing controlled use of organisational patterns, connectors and cohesive devices.
<b>Higher Intermediate</b> B2	Understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialisation. Interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.
<b>Intermediate</b> B1/B2	Understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure and so on. Deal with most situations likely to arise whilst travelling in an area where the language is spoken. Produce connected text on topics which are familiar or of personal interest.
<b>Lower Intermediate</b> A2/B1	Understand most of the main points of clear standard input on familiar matters regularly encountered in work, school, leisure and so on. Deal with most common situations likely to arise whilst travelling in an area where the language is spoken. Produce simple connected text on topics which are familiar or of personal interest.
<b>Elementary 2</b> A2	Describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans. Understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.
<b>Elementary 1</b> A1	Understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Interact in a simple way provided the other person talks slowly and clearly and is prepared to help.

(Based on the Common European Framework of Reference for Languages)

## Accommodation Information 2018

Westbourne Academy can arrange accommodation for students who take courses at the school. Most students choose homestay accommodation because it is an important part of the experience and involves living as a member of the home. Students are treated as a full member of the household, eating together and sharing the common living areas. It gives them the opportunity to practise their English and benefit from an English home atmosphere. Please note that we do not place more than four students in one homestay.

Some students prefer 'Private Home Accommodation'. There may be less of a family environment in these homes as there can be more than 4 students accommodated at once. Students will still experience eating together with the hosts and sharing the common living areas. If you are not happy to be placed in 'Private Home Accommodation' please let us know at the time of booking.

- All homestays/Private Home Accommodation are carefully selected by the Academy's accommodation department
- All homestays/Private Home Accommodation are regularly inspected by our Accommodation Officer
- All bookings are part board which includes bed, breakfast and evening meals. A snack lunch is provided on weekends
- Bedrooms will have a mirror, wardrobe and drawer space for clothes together with a desk, chair and lamp for students to have a place to study
- Bedrooms are cleaned weekly at no extra charge
- Clean bed linen is provided and fitted weekly at no extra charge
- One load of clothes washing per week is included at no extra charge. Additional loads of washing may be arranged at a cost of £5.00 per wash. Alternatively, there is a laundry room at Westbourne Academy for student use at a cost of £5.00 per wash
- All students receive a front door key. Students under the age of 18 receive a key to lock the door and unlock the door when they leave / enter. The key will be kept in an agreed place in the home whilst they are in
- Only nationals of an EU country will have access to free medical treatment. We recommend all of our students to make sure they have medical insurance before they depart for the UK. We recommend all students register with their homestay provider's doctor.
- Special diets can be arranged with advanced notice. This is offered at an extra cost. Please contact the Academy for further details.
- Students aged 16 and 17 years old are required to return home by 10.30PM Monday – Thursday and 11.30PM on Friday and Saturday.

## Accommodation Fees

30/12/2017 to 16/06/2018 and 25/08/2018 to 15/12/2018	£117.00 per week, single room
16/06/2018 to 25/08/2018	£147.00 per week, single room £127.00 per week, twin room (sharing with another student)
15/12/2018 to 05/01/2019	£147.00 per week, single room

Accommodation is part board Monday to Friday with breakfast and evening meals.

A snack lunch is provided on weekends.

*Lunch is available in the school cafeteria during the week at an additional cost.*

**Please note that accommodation bookings are Saturday to Saturday, unless otherwise arranged.**

## Advice on Keeping Safe

### Looking After Your Belongings

- If you move into new accommodation, don't leave luggage or belongings outside or in the open boot of a car/taxi
- ☒ Mark your valuables with an ultraviolet pen to include your name, phone number, house number and postcode
- ☒ Never leave cash, credit cards or other valuables such as mobile phones lying around
- ☒ Make a list of your possessions including model and serial number
- Don't use a computer case to carry a laptop. Use a less obvious case to carry it in. Always back up your work and keep it separate from your laptop
- ☒ Avoid showing expensive items such as watches, jewellery, iPods, iPads or mobile phones in busy public places

### Safety on the Streets

- ☒ Always stay alert on the streets as you would in your own country. Try to use only routes which are well lit and busy
- ☒ When crossing the road, remember that vehicles drive on the left in the UK so they will come towards you from the right
- If you are travelling late at night, walk in a group or use public transport or a taxi. Don't take shortcuts through dark alleyways, parks or canals/rivers
- Don't carry large amounts of cash with you when you are out
- ☒ Always keep your bag or coat with you
- ☒ Make sure your phone has power and credit so that you can call a taxi if you need one
- ☒ Be quick when using a mobile phone in public
- ☒ If you feel you are being followed, cross the street and move as quickly as possible to a public area
- ☒ Avoid confrontation because it is better and safer to walk away
- ☒ Always memorise your PIN (personal identification number) to access your money from a cash machine
- ☒ Carry your bag close to you with the clasp facing inwards or strap it over your shoulder. If someone grabs your bag let it go; your safety is more important

### Using public transport

- ☒ If travelling by bus, try not to wait at bus stops alone. Arrange for someone to meet you at the bus stop if you are travelling late and have a long way to go
- If you can, take a taxi rather than walk the streets using your smartphone's satellite navigation system
- ☒ If you travel by train try not to sit on your own, try to sit near groups of people in a well-lit area
- ☒ When you are on the train, store your luggage as close to your seat as possible and check it when the train stops at a station
- Check the time of the last train or bus home so that you don't miss it at the end of the evening
- ☒ Always have cash on you for back up travel arrangements if needed
- ☒ Try to avoid walking alone after getting off a train or bus
- ☒ Never walk across or touch railway lines

### Using taxis

- If you don't feel safe walking, especially late at night, use a taxi
- ☒ Never use an unlicensed taxi company. Check the back of the taxi to make sure it has an official licence plate before you get in
- ☒ If the taxi does not have a meter, agree the fare with the driver before you get into the taxi in order to avoid misunderstandings when you get to your destination
- ☒ Sit in the back of the taxi and directly behind the driver whenever possible
- ☒ Have your cash ready and leave the cab before you pay the driver

### Laws in the UK

- ☒ UK laws especially about use of tobacco, alcohol and self-defence sprays may be different from those in your home country
- ☒ You must be 18 and over to buy tobacco and smoking is prohibited in work places and enclosed public spaces
- ☒ It is illegal for anyone under the age of 18 to buy alcohol or to have alcohol bought for them
- ☒ It is illegal to carry any sort of weapon including knives, self-defence CS gas sprays or guns
- ☒ Never buy property that you think may be stolen

## Additional Information

### Care of Students Under 18 years of age

The safety and security of all our students is very important to us. We pay special attention to those students under the age of 18 by using a Safeguarding Policy which:

- Requires all staff to finish Basic Safeguarding Awareness training
- Makes sure all staff engaged in recruitment are trained to Advanced Safeguarding level including
  - How to recognize abuse
  - How to manage concerns allegations and incidents
  - How to make everybody aware of safeguarding
  - How to stop radicalisation through exposure to extremist views
  - Internet safety
- Agrees with homestay providers the curfew times when students aged 16 and 17 years old must return home by. These are 10.30PM Monday – Thursday and 11.30PM on Friday and Saturday.
- Checks that students under the age of 18 are in their lessons within 15 minutes of the start of the lesson.
- Arranges for all students under the age of 18 to have a meeting with an Advanced Safeguarding Trained manager on their first day at school.
- Discusses safeguarding issues with homestay providers at regular homestay provider information evenings and makes sure they undertake online Basic Safeguarding Awareness training
- Makes sure that students are aware of UK licensing laws for the sale and drinking of alcohol
- Checks that staff and homestays accommodating students under 18 complete enhanced Disclosure and Barring Service checks
- Makes staff aware of the records of all students under the age of 18
- Logs visitors in at Reception and gives them visitor badges to wear during their visit
- Makes sure that all students under the age of 18 who want to join off-site excursions have a signed parental agreement to do so
- Makes sure that if you are making a booking for a student under the age of 18, you note that weekday lunches are not included unless requested and confirmed in writing. Please contact us for the prices.

## Extracurricular activities

More information on our Sports and Social programme can be found on our website;

<http://westbourneacademy.com/about-us/#sport>

Here you will be able to download a sample monthly programme which includes the prices.

Please note the activity and excursion prices are not included in the course fees.

